

**School Committee Office Hours  
Fall 2022-Spring 2023**

**SCHEDULE:**

<b>DATE</b>	<b>MEMBERS</b>	<b>TIME</b>
Tuesday October 18th	Kate Sibbing-Dunn & David Hiltz	6:00 PM-7:30 PM
Monday November 15th	Anne Marie Mazzola & Dr. Joan Giblin	9:00 AM-10:30 AM
Monday December 5th	Kate Sibbing-Dunn & Teresa Stewart	12:00 PM-1:30 PM
Wednesday January 18th	Anne Marie Mazzola & David Hiltz	6:00 PM-7:30 PM
Friday February 3rd	Dr. Joan Giblin & Kate Sibbing-Dunn	10:00 AM-11:30 AM

## **School Committee Office Hours Protocols**

- Two members of the School Committee will rotate monthly to have office hours, an hour and a half or so, to be drop in/open to the public
- Each member, between the months of November 2022 to February 2023 will participate in two sessions of office hours, times may vary (i.e. evening, morning, midday)
- These will be held in the School Committee Room at the Savage Center
- Members of the community do not need an appointment-this is a drop in and can come with questions and comments to discuss
- Goal of this-allow members of the community to come and ask specific questions as well as engage in discussion with school committee members around topics/issues that are under purview of the school committee: policy, budget, and legislative advocacy
- School committee cannot legally discuss personnel, student discipline, and specific cases involving a student in special education or a disciplinary matter
- The School Committee wants to interact with as many people as possible, volume dependent, conversation may be limited based on number of attendees
- Demonstrate mutual respect between School Committee Members and members of the public by treating everyone with dignity and respect even in times of disagreement. We will debate issues, not one another.
- In upholding norms of civil discourse, understand that we can disagree and not be disagreeable-office hours are a way to communicate effectively and provide for openness and transparency
- Members who hosted the monthly office hours will be responsible at the next School Committee Meeting to report out, verbally, on topics that were discussed during the time as well as number of people who attended